

## Integrated Management System

### Absafe Integrated Management System Manual

#### IMS - POL - 1 - Quality Policy

## 1. Quality Policy

It is the policy for Absafe to operate its business in a manner that consistently meets or exceeds the quality standards set by affected stakeholders – being clients, end users and industry regulators. Absafe is committed to continuously improving the quality of its operations and the services provided.

Service quality is a customer determination and as such we strive to:

- Identify the needs and expectations of our customers through personal contact and communication;
- Maintain processes and procedures which ensure that these changes are accommodated;
- Provide goods and services on time and at the lowest cost;
- Provide an employment environment where continuous improvement is encouraged;
- Ensuring that, as a member, the IRATA procedures are upheld to the standard set by IRATA International and improved upon wherever possible;
- Ensure all deliverables are completed to the requirements of the Client & Stakeholders and with adherence to Absafe Quality Assurance Systems;
- Train all staff to think and act in accordance with the requirements of this policy.

The Company supports the adoption of appropriate quality systems in order that all parties benefit from our commitment to quality.



Andrew Caddy, Director

## Integrated Management System

### Absafe Integrated Management System Manual

#### IMS - POL - 2 - OH&S Policy

## 2. OHS Policy

The directors and senior management of Absafe Pty Ltd recognise the importance of providing all employees, visitors and contractors with a safe and healthy work environment. Absafe recognises that our core business is the management of High-Risk Works, which places special emphasis on our OH&S responsibilities and in response continually monitors and improves methods & systems to reduce both the level & the number of risks to personal & public safety to achieve our Zero Harm goals

Our goal is to prevent all occupational injuries and illness. The company will seek to achieve this by:

- ▶ Identifying and reducing the risks of all types of work activities that have the potential to produce personal injury or occupational illness
- ▶ Providing instruction, training and supervision to improve individual's understanding of workplace hazards, including safe work practices and emergency procedures
- ▶ Involving individuals in occupational health and safety matters and consulting with them on ways to recognise, evaluate and control workplace hazards
- ▶ As a member of IRATA International, uphold the Organisation's standards regarding Industrial Rope Access systems, equipment risk assessments and improve upon these where we see opportunities
- ▶ Ensuring that everyone (including visitors and contractors) complies with appropriate standards and workplace directions to protect their own and others health and safety at work
- ▶ Providing adequate systems and resources to effectively manage rehabilitation and return to work processes
- ▶ Providing high visibility clothing company logo embossed Personnel Protective Equipment which is to be worn and at all times to invoke a team atmosphere, easy identification and general safety. Absafe Pty Ltd will implement and maintain an ongoing occupational health and safety program, including conducting regular inspections of the workplace aimed at preventing accidents and incidents.

All managers and supervisors are responsible and accountable for the safety of employees, contractors and company property under their control. Managers and supervisors along with staff are responsible for ensuring all regulations, procedures and safe work practices are followed at all times and will be regularly appraised on their performance in these duties.



Andrew Caddy, Director

## Integrated Management System

### Absafe Integrated Management System Manual

#### IMS - POL - 3 - Environmental Management Policy

### 3. Environmental Management Policy

Absafe Pty Ltd values its role in sustainable development and aims to manage its business to achieve balanced environmental, economic and social aspects.

We are committed in our operations to minimising environmental impact and to continual improvement in environmental management and performance.

#### 3.1 Objective

Absafe's objective is to conduct its business in an efficient and environmentally responsible manner, compatible with the expectations of both ourselves and the wider community.

#### 3.2 Strategy

We will achieve our environmental goals by:

- ▶ Ongoing implementation of our Environmental Management System that integrates environmental management into our business and the way we work
- ▶ Complying with all statutory requirements as a minimum
- ▶ Recognising our stakeholders and maintaining an effective working relationship with them
- ▶ Ensuring that all employees are aware of their environmental responsibilities and receive the necessary training
- ▶ Measuring, auditing and reporting our environmental performance and implementing improvement actions where needed
- ▶ Using resources efficiently and minimising waste
- ▶ Emphasise preventive rather than corrective action

The environmental policy shall be co-ordinated with the quality policy and occupational health and safety policy and communicated to all employees through the tool box meetings and staff meetings. This policy shall be displayed on the company's website thereby clearly communicating to the public the company's intentions towards the environment.



Andrew Caddy, Director